Website Designer

All Applicants must submit a resume and portfolio. You **Must** also have the following skills:

- Must be Professional
- Good Communication Skills a Must
- Must know Photoshop & Dreamweaver
- Adobe Illustrator a plus
- In Design a plus

Job Duties Include:

- Prepares work to be accomplished by gathering information and materials.
- Plans concept by studying information and materials.
- Illustrates concept by designing rough layout of art and copy regarding arrangement, size, type size and style, and related aesthetic concepts.
- Obtains approval of concept by submitting rough layout for approval.
- Prepares finished copy and art by operating typesetting, printing, and similar equipment; purchasing from vendors.
- Prepares final layout by marking and pasting up finished copy and art.

- Ensures operation of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs; maintaining equipment inventories; evaluating new equipment.
- Completes projects by coordinating with outside agencies, art services, printers, etc.
- Maintains technical knowledge by attending design workshops; reviewing professional publications; participating in professional societies.
- Contributes to team effort by accomplishing related results as needed.

Website Designer Skills and Qualifications: Website Design Skills, Graphic Design Skills, Layout Skills, Creative Services, Customer Focus, Creativity, Flexibility, Attention to Detail, Deadline-Oriented, Desktop Publishing Tools, Acute Vision, Handles Rejection.

All Chosen Applicants must sign a copyright agreement per project.